



NOT YET APPROVED

INFORMATION TECHNOLOGY SUBCOMMITTEE MINUTES
FOR DECEMBER 12, 2019

MINUTES OF A REGULARLY SCHEDULED MEETING OF
THE **INFORMATION TECHNOLOGY SUBCOMMITTEE**
HELD ON THURSDAY, DECEMBER 12, 2019, AT 6:00 P.M. IN
THE MAIN CONFERENCE ROOM OF CITY HALL, 2000
NORTH CALHOUN ROAD, BROOKFIELD, WISCONSIN

MEMBER JOHN HUBERT PRESIDING

MEMBERS PRESENT: Al Nosbusch, Alderman Scott Berg, John
Hubert, Alderman Chris Blumer, Shawn Conaway

MEMBERS EXCUSED / NOT PRESENT: None

OTHERS PRESENT: Director of Information Technology Kevin
Beck, IT Security Manager Mike Clarke

1. John Hubert noted a quorum present and called the Information Technology Subcommittee to order at 6:00 PM.
2. Minutes of the July 2, 2019 Meeting

Motion by Al Nosbusch, second by Alderman Berg to approve the minutes of the July 2, 2019 Information Technology Subcommittee meeting. Motion carried unanimously.

3. New Business

- a. Information Technology policy development

Discussed the process the Information Technology department will use for developing additional departmental written policies. These are needed to expand and formalize the departments operating policies to better align with the NIST (National Institute of Standards and Technology) framework and CIS (Center for Internet Security) standards.

- b. 2019 Information Technology Plan

The 2019 Information Technology Plan was reviewed and discussed by the Subcommittee.

- c. Schedule and topics for future IT Subcommittee meetings

Discussed possible topics for future IT Subcommittee meetings

4. Adjournment

Motion by Al Nosbusch, second by Alderman Berg to adjourn the Information Technology Subcommittee. Motion carried unanimously. Meeting adjourned at 6:40 pm.

Minutes respectfully submitted by Kevin P Beck, Director of Information Technology