



MINUTES OF A REGULARLY SCHEDULED MEETING OF THE **FINANCE COMMITTEE** HELD ON **TUESDAY, APRIL 2, 2019**, AT 6:30 P.M. IN THE NORTH CONFERENCE ROOM OF CITY HALL, 2000 NORTH CALHOUN ROAD, BROOKFIELD, WISCONSIN.

ALDERMAN SCOTT BERG PRESIDING

MEMBERS PRESENT: Alderman Scott Berg, Alderman Dan Sutton, Alderman Bob Reddin, Alderman Ron Balzer, Alderman Jerry Mellone and Alderman Renee Lowerr.

MEMBERS EXCUSED / NOT PRESENT: Alderman Mark Nelson.

OTHERS PRESENT: Director of Finance and Administration Robert Scott, Director of Parks and Recreation Bill Kolstad and Alderman Chris Blackburn.

1. Alderman Scott Berg noted a quorum was present and called the Finance Committee meeting to order at 6:30 p.m.
2. Announcements:
  - a. The next regularly scheduled Finance Committee meeting will be held April 16, 2019.
- 3a. Minutes of the March 19, 2019 Regular Finance Committee meeting.

*Motion by Alderman Dan Sutton, seconded by Alderman Jerry Mellone, to approve the minutes of the March 19, 2019 regular Finance Committee meeting. Motion carried 6-0.*

**Council Action Items**

- 4a. Vouchers exceeding \$50,000 requiring immediate action.

*Motion by Alderman Bob Reddin, seconded by Alderman Ron Balzer, to approve vouchers exceeding \$50,000 requiring immediate action. Motion carried 6-0.*

- 4b. Resolution approving a professional services agreement with Clarke Environmental Mosquito Management, Inc. to conduct a mosquito management program in an amount not to exceed \$125,000.

*Motion by Alderman Dan Sutton, seconded by Alderman Bob Reddin, to approve the resolution approving a professional services agreement with Clarke Environmental Mosquito Management, Inc. to conduct a mosquito management program in an amount not to exceed \$125,000. Motion carried 6-0.*

- 4c. Resolution approving change order and revised contract amount with raSmith for engineering services relative to the Hidden Lake Trail construction project.

*Motion by Alderman Dan Sutton, seconded by Alderman Jerry Mellone, to approve the resolution approving change order and revised contract amount with raSmith for engineering services relative to the Hidden Lake Trail construction project. Motion carried 6-0.*

4d. Claim of Gerald Johnson, 8343 N. Celina Street, Milwaukee, WI 53224.

*Motion by Alderman Dan Sutton, seconded by Alderman Jerry Mellone, to deny the claim of Gerald Johnson, 8343 N. Celina Street, Milwaukee, WI 53224. Motion carried 6-0.*

### **Finance Committee Only Items**

5a. Proposed revisions to 2019 capital budget and 2019-23 capital improvement plan.

Finance Director Scott presented a summary of the staff report regarding revisions to the 2019 capital budget and 2019-23 capital improvement plan (copy of written report available for review in the Finance department offices). He noted that the changes result from updated information regarding proposed 2019 projects and review of funding sources, including funds made available from unspent prior year projects (primarily bond proceeds) and the additional allocation of 2018 general fund surplus to capital projects as previously approved by the Committee and Common Council. Items of note included (a) accelerating the City Hall roof repair project scheduled for 2021 to combine with the 2019 project to utilize a portion of the 2018 surplus funding; (b) increase in the budget for the North Avenue sanitary sewer relay project, as bids solicited came in significantly over budget, and although the project will be rebid, costs are expected to be higher overall. This project is funded with sewer fund balance and charges to the contract communities; (c) change in funding source for the 2019 replacement of water main projects, to utilize unspent bond monies from prior year water projects; and (d) increase in funding for water utility main and other facility relocations in advance of the County project to widen North Avenue in 2020. Director Scott noted that the proposed changes reduce the anticipated borrowing from \$8,005,000 to \$7,680,000. He further noted as outlined in the written report that staff will also be including an item for the Committee and Council to consider along with the capital budget revisions to recognize certain grant revenues and other funding sources for the Hidden Lake Park and Hidden Lake Trail projects funded in previous year. Such changes will not result in any additional borrowing needed for those projects.

*Motion by Alderman Bob Reddin, seconded by Alderman Ron Balzer, to approve the proposed revisions to the 2019 capital budget and 2019-23 capital improvement plan and to direct staff to prepare initial resolutions to authorize the issuance of bonds as required by law. Motion carried 6-0.*

6. Adjournment.

*Motion by Alderman Dan Sutton, seconded by Alderman Bob Reddin, to adjourn the Finance Committee meeting. Motion carried 6-0. Meeting adjourned at 6:47 p.m.*

Minutes respectfully submitted by Robert Scott, Director of Finance and Administration.